How Do I Apply For Army Cool/ Credentialing Assistance/Ignited?

1. Log into ArmyIgnitED. ArmyIgnitED is using login.gov to allow you to sign into your account safely and securely. Create or Log into your account and acknowledge the Soldier Statement of Understanding (SOU).

2. Select either the "MOS/ASI" option if you wish to pursue a credential aligned with your MOS/AOC/ASI, or the "Other" option if you wish to pursue a credential NOT aligned to your MOS/AOC/ASI.

3. Select the credential you wish to pursue and submit.

4. Once you have selected a credential, request CA funding.

5. Select a vendor from the list that appears for your credential. The Vendor title must say International Council of E-Commerce Consultants.

6. To receive your quote to upload into Army IgnitED, you must take a screenshot of the course you wish to enroll in send it to EC-Council. All students are also required by EC-Council to sign and return the EC-Council Student Enrollment Form prior to receiving their course quote.

7. Select the course/exam. Submit.

8. Army IgnitED will contact EC-Council within 3 to 4 weeks to give payment.

9. Your CA Request will route to ACCESS ArmyU who will review your request. You will be contacted if there are any issues or questions with your request. You will be notified via email once your CA Request is approved. Most requests are processed no later than 3 days prior to your start date, so if you have not received a response prior to that, please submit a ServiceNow (SNOW) ticket. All books/materials that are approved for funding, will be sent directly to you.

10. For detailed instructions, including screenshots, view the Soldier CA Process Guide.

NOTE: *To add additional items to your course you will need to complete a Custom Order Request that required a separate quote to be uploaded in Army Ignited along with your course quote.***